

City of North Tonawanda

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

APR 07 2015

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

Date: April 7, 2015
To: Mayor/Common Council
From: Daniel R. Quinn - City Clerk/Treasurer
Subject: Standard Work Day and Reporting Resolution - 2015

New Regulation 315.4 outlines additional reporting requirements for elected or appointed officials and more clearly defines the process for reporting time worked by those officials.

This regulation became effective August 12, 2009.

I offer the following resolution for your consideration:

BE IT RESOLVED, that the City of North Tonawanda hereby establishes the following as standard work days for elected and appointed officials and will report (see attached) the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these Officials to the Clerk of this body.

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Certification

On this 7th day of April, 2015

 Date enacted: April 7, 2015
Daniel R. Quinn City Clerk/Treasurer

I, Daniel R. Quinn, clerk of the governing board of the City of North Tonawanda, of the State of New York, do hereby certify that I have compared the attached with the original resolution passed by such board, at a legally convened meeting held on the 7th day of April, 2015 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of 5 members, and that 5 of 5 of such members were present at such meeting and that 5 of such members voted in favor of the attached resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the
City of North Tonawanda

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2015 Elected/Appointed Work Schedule City of North Tonawanda New York

ELECTED OFFICIALS:

<u>TITLE</u>	<u>NAME</u>	<u>STANDARD WORK DAY</u>	<u>TERM BEGINS/ENDS</u>	<u>PARTICIPATES IN TIME KEEPING</u>	<u>DAY/MONTH</u>
Mayor	Arthur G. Pappas	7	1/1/15-12/31/15	N	20
Clerk-Treasurer	Daniel R. Quinn	7	2/17/15-12/31/15	Y	20
Attorney	Shawn P. Nickerson	7	1/1/14-12/31/17	Y	20
2 nd Ward Alderwomen	Donna L. Braun	6	1/1/13-12/31/15	Y	20
Alderman at Large	Robert E. Pecoraro	6	2/17/15-12/31/15	Y	20
Alderwomen at Large	Cathy Schwandt	6	1/20/15-12/31/15	Y	20
3 rd Ward Alderman	Eric Zadzilka	6	1/1/13-12/31/15	N	20
1 st Ward Alderman	Phillip Rizzo	6	1/1/13-12/31/15	N	20

APPOINTED OFFICIALS

Adm. Assistant Mayor's Office	Robert W. Welch	7	1/1/15-12/31/15	Y	20
Mayor Secretary	Ashlee Rydzewski	7	1/1/15-12/31/15	Y	20
Asst. City Attorney	Katherine Alexander	6	1/1/14-12/31/17	Y	20



Daniel R. Quinn
City Clerk- Treasurer